

# Hawkesbury Parish Council



## Minutes of Hawkesbury Parish Council's virtual Zoom Meeting Held on Monday 18<sup>th</sup> January 2021 at 7.30pm

### Present:

Cllr Harding (Chair), Cllr White, Cllr Hope, Cllr Wareham, Cllr Turner, Cllr Musty, Cllr Ruthven, Cllr Neame and H Jones (Parish Clerk)

### Apologies

Cllr Stephens

### Public Participation

None

- |   |                     |
|---|---------------------|
|   | Action              |
| <b>1 To take apologies for absence</b><br>Cllr Stephens   |                     |
| <b>2 To record declaration of interest from members in any item to be discussed.</b><br>Cllr Hope - planning application P21/00009/LB   |                     |
| <b>3 Public Participation</b><br><b>None</b>  |                     |
| <b>4 Councillors items</b><br><i>4.1 Pot Holes Church Hill-Cllr Musty</i><br><i>Pot Holes at the bottom of Church Hill where it flattens out some are at least 6inches deep. <b>To be actioned - Clerk to notify Streetcare</b></i>   | <b>Parish Clerk</b> |
| <i>Cold Change Hill road surface – great to see it finished</i>   |                     |
| <i>4.2 Sandpits Lane road surface – Cllr Turner</i><br><i>This section of the road requires a survey to be carried out, so many deep pot holes dangerous to cyclists and cars. These pot holes appear year after year. <b>To be actioned – Clerk to notify Streetcare</b></i> | <b>Parish Clerk</b> |
| <i>4.3 Chair of Hall Committee – Cllr Hope</i><br><i>The chair of the Hall Committee is standing down – Cllr Hope mentioned there is a</i>  |                     |

collection if the Parish Council wanted to contribute. **This was noted**

#### 4.4 Pot Hole Day-Cllr Hope

Last Friday was Pot Hole Friday-**this was noted**

#### 4.5 Local Plan consultation-Cllr Hope

A subcommittee meeting to be set up-Cllr Hope, Cllr Turner and Parish Clerk to run through the consultation and update Cllrs of their findings on 1<sup>st</sup> February PC meeting.

**This was noted**

#### 4.6 Climate Emergency – Cllr Hope

A4 article has been placed in the Parish News for February on insulation and grants available. The Head of the local school is keen to be involved-posters etc. Cllr Turner requested all Councillors receive a copy of the article. **To be actioned**

**Cllr Hope**

### 5 **Communication update Cllr White**

Prior to the meeting Cllr White circulated the power point to Cllrs detailing the subcommittees findings. Summary-looked at the purpose of communication generate a social media platform/improve existing website or a new website and provided a business plan to include administration costs for social media. Cllr White has been speaking to a similar sized Parish that are using face book and an alternative website.

Comparison costings have been provided for each councillor-if the PC decide to move provider documents can be migrated to the new site at a one-off cost. Similar costings to e-mango for the domain hosting and managing emails. Social media will need to be set up and then administered on a regular basis.

Facebook will need to be set up correctly to ensure it is manageable-Cllr Musty to look at doing this for the PC, if this is approved by Cllrs. Social Media policy will need to be approved before any action is taken.

#### Options

1. Stay with e-mango no change
2. Improve the existing website with e-mango/update, in addition set up social media platform
3. Fresh start, new provider to include social media platform

When discussing the budget and precept these additional costs will need to be considered.

Cllr Harding-sub-committee to come back with a proposal, recommendations and why at the next Parish Council meeting on 1<sup>st</sup> February. **This was noted**

### 6 **6.1 Planning application received from South Gloucestershire Council – to be considered by Councillors**

<b>P20/24160/F</b>	Windwhistle bungalow France Lane Hawkesbury	Erection of a single storey rear extension to form additional living	<b>Support the application-take neighbours comments into</b>
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	Upton	accommodation	consideration
<b>P21/00009/LB</b>	Pool Farm Barn Pool Farmhouse High Street Hawkesbury Upton	External works to replace existing windows and doors with new hardwood windows and doors	<b>Support the application, take neighbours comments into consideration</b>
<b>P21/00153/TCA</b>	St Mary's Church Church Lane Hawkesbury	Works to fell 5no. Cypress trees situated within the Hawkesbury Conservation Area	<b>Object-These trees are being removed because they are causing excessive shading and are of low amenity value. On the application there are no proposals for planting replacement trees or a reason for not wanting to replant therefore the Parish Council objects to this planning application</b>
<b>6.2 To note New Planning Decisions made by South Gloucestershire Council – full details of their decisions can be found on SGC's website – information only</b>			
<b>P20/20565/TCA</b>	Stone Cottage High Street Hawkesbury Upton	Works to crown reduce 1no. Acer pseudoplatanus (Sycamore) tree to give 1.5m clearance in height from above telephone pole. Tree situated within Hawkesbury Upton Conservation area	<b>No objection</b>
<b>P20/2061/TCA</b>	Hawkesbury Cottage High Street Hawkesbury	Works to crown reduce by 3 metres and reduce lateral spread by	<b>No Objection</b>

	Upton	1.5metres to 1no. Maple Tree situated within the Hawkesbury Conservation Area	
<b>P20/21790/CLP</b>	Beaconsfields House Park Street Hawkesbury Upton	Erection of single storey rear extension	<b>Approve Certificate of Lawfulness</b>
<b>P20/21056/LB</b>	Lower Woods Lodge Bucklesbury Farm Lane Inglestone Common	Internal and external alterations to include the removal and replacement of 1no. ground floor kitchen window; repairs to 2no. ground floor and 2no. first floor windows; removal and replacement of 2no. rear doors; repair works to living room floor boards; repairs to external rendering on the West and South elevations, and partial demolition, repair and rebuilding of boundary wall.	<b>Approve with conditions</b>

Meeting was disrupted by broadband issues on the Commons-Cllr Harding was unable to continue to chair the meeting.

## 7 Finance

Payments to be agreed and Cheques signed in accordance with the bank mandate. Payments proposed by Cllr Wareham second by Cllr Turner-two councillors to sign the cheques at a convenient time later this week.

A Clerks Wages-January

£825.13

## 8 Budget and Precept for 2021/22 – Councillors to discuss the following

Councillors were very mindful and raised concerns regarding the difficulties everyone has been facing since March 2020 as a result of the Covid-19 pandemic, restrictions imposed and job losses. Councillors took all the above into consideration whilst

discussing this item.

- **Consider and approve the budget for 2021/22**

The budget for 2021/22 was presented to Councillors and full discussion took place a minor amendment to the spreadsheet was agreed-**This was put to a vote and Councillors approved the budget in full-resolved**

**Parish  
Clerk**

- **Set and approve 2021/22 Precept**

Councillors put the following proposals forward

- a) 2% increase Cllr Musty
- b) No increase-Cllr Turner

Councillors discussed all the above options; this was then followed by a vote. Result a)5 votes and c) 2 votes-**Resolved, Option b increase the 2021/22 precept by 2% to £23597 Clerk to complete the Local Government Finance Act 1992-Section 41 Notification form and Cllr Harding to sign the form tomorrow-to be actioned. The underspend from 20/21 will be used to cover the expenditure detailed in the budget.**

- **Discuss and approve an increase in Cemetery Fees**

Agenda item for 1<sup>st</sup> February-**this was noted**

**Grant funding 2021-emails have been sent out to local organisations in preparation for 1<sup>st</sup> February's meeting.**

**Allotment Scrub land clearance a quote has been received for £75, in view of the amount the Parish Council will proceed with this quote-clerk to email S Harris to start the work.**

**Agenda item for 1<sup>st</sup> February 2021.**

**Apologies from Cllr Harding for the problems encountered by poor quality broadband issues.**

- 9 Date of the next Virtual Parish Council meeting will be held on Monday 1<sup>st</sup> February 2021 via Zoom at 7.30pm.**

**Minutes approved by**