



# Hawkesbury

P A R I S H C O U N C I L

Notice is hereby given that the Meeting of

## ***Hawkesbury Parish Council***

will take place on Monday 6<sup>th</sup> March 2023 at 7:30pm in the upstairs meeting room, Hawkesbury Village Hall, High Street, Hawkesbury Upton

***To optimise the meeting time Councillors are requested to read the Agenda and Minutes IN ADVANCE and to contact the Parish Clerk with any requests for clarification or further information.***

***Members of the Public and Press are welcome to join***

### **Attendees**

- 1 To take apologies for absence
- 1a Short presentation from candidate to co-opt as Parish Councillor- Register of Interest and Declaration of Acceptance of Office forms to be signed at the meeting if successful
- 2 To record declaration of interest from members in any item to be discussed
- 3 Public Participation
- 4 Councillors to approve the following minutes
  - 6<sup>th</sup> February 2023
- 5 Parish Clerk to update the Parish Council on previous actions
- 6 Record any Data Breaches from 6<sup>th</sup> February-6<sup>th</sup> March 2023
- 7 District Councillors Report – Cllr Rush
- 8 Bus Service 84/85 to be axed – update
- 9 Parish Councillors to discuss the way forward regarding meetings- consider an alternative day to Monday once in every three months?
- 10 Forth coming elections – Councillors to agree to distribute the flyer to

every household promoting the forth coming elections and a councillor's role

11 **Social Media the way forward-village communication**

12 **Community Speedwatch-Park Street**

13 **13.1 To Note New Planning Decisions made by South Gloucestershire Council-full details of their decisions can be found on SGC's website-information only**

**P22/06871/HH** Park Cottages Park Street Hawkesbury Upton.  
DESCRIPTION: Erection of single storey rear extensions to form additional living accommodation. **Approve with conditions**

**P22/06024/LB** John Hawkins Cricket Ground High Street Hawkesbury Upton  
DESCRIPTION: Erection of a non-turf 2 bay practice net facility.  
**Approve with Conditions.**

**P22/06961/F**-Lance House Oxleaze Farm Road Inglestone Common South Gloucestershire GL9 1BS  
DESCRIPTION: Erection of single storey extension to facilitate conversion of holiday let to form 1no. dwellinghouse (Class C3) with associated works

**13.2 Planning Applications withdrawn**

**P22/06545/F** Hawkesbury Upton Methodist Church Back Street Hawkesbury Upton  
DESCRIPTION: Change of Use from church to 1 no. dwelling (Class C3) as defined in the Town and Country Planning (Use Classes) Order 1987 (as amended). **Withdrawn**

**13.3 Update regarding Shared ownership Housing – Land south of Park Street Development St Wulfstan Close.**

14 **Finance**

**14.1 Bank Reconciliation as of 31<sup>st</sup> January and 6<sup>th</sup> February 2023 to be checked and approved by a Councillor**

**14.2 Payments to be agreed and Cheques signed in accordance with the bank mandate**

|          |  |                |
|----------|--|----------------|
| <b>A</b> | <b>Parish Clerks Wages – February</b>  | <b>£799.18</b> |
|          | <b>Nest Pension HPC £27.04 per month (4 months)</b>  | <b>£108.16</b> |
| <b>B</b> | <b>Water2business-cemetery (£13 credit-Pennon Group plc)</b>   | <b>£8.30</b>   |
| <b>C</b> | <b>Parish Clerks Expenses – February</b>   | <b>£ TBC</b>   |
| <b>D</b> | <b>Trevor Peters Designs (inc £12 vat)-Councillors to approve the design preparation of the flyer and printing costs</b> | <b>£72.00</b>  |
|          | <b>Sprint Print</b>  | <b>£99.00</b>  |

**Cheques approved on 6<sup>th</sup> February 23 but not advertised on the agenda**

|          |  |                |
|----------|--|----------------|
| <b>E</b> | <b>2Commune – hosting fees (inc vat £143.00)</b> | <b>£858.00</b> |
| <b>F</b> | <b>Bethesda Congregational Church-room hire</b>  | <b>£30.00</b>  |

**14.3 To be noted - Grant Funding payments approved 6<sup>th</sup> February 2023-cheques signed outside the meeting 14/2/23**

Village Hall £1200, Evergreens £100, Citizens Advice Bureau £200, Trussell Trust Food bank £200, Youth Club £300, Hawkesbury Toddler Group £100, Hawkesbury Library £100, Hawkesbury PTA – sports kits-football and Cross County £300, Afterschool Club £150, Hawkesbury Volunteer Transport £150, Bethesda Congregational Church £140, Hawkesbury Community Garden £60

**Total Grant funding £3000**

**Thank you letters from local organisations**

- 16 **Councillors to approve the Parish Clerks 2023/24 wage increase of 5%**
- 17 **Allotments Meeting outcome – Councillors to discuss the way forward and make decisions on the actions agreed**
- **First aid kit-purchase**
  - **Notice board-purchase**
  - **Poly tunnels, green houses and sheds final decision**
  - **Condition of plots**
  - **Boundary wall, fencing, mound**
  - **Overgrown Trees/Christmas trees**
  - **Large plot with trees – complaints received**
  - **Amendment to specification of work involved**
  - **Salt bin for Birgage Road**
  - **Purchasing a solar Defibrillator**
  - **Donation for petrol used to keep the pathways maintained**
- 18 **Badminton Estate Meeting - update regarding upcoming music events to be held in July**
- 19 **Cemetery**
- **Maintenance update**
  - **Cemetery fees to be increased**
- 20 **Local Nature Plan– update-Cllr Hope**
- 21 **Annual Parish Council Meeting-Councillors to discuss the following;**
- **Date 17<sup>th</sup> April 2023**
  - **Venue -Bethesda Congregational Church**
  - **Advertise the event**
  - **Guest Speakers**
- 22 **Village community calendar – a request has been made to set this up with the support of the Parish Council**
- 23 **Village Spring Clean-Saturday 18<sup>th</sup> March 2023 10am**

- 24 **Kings Coronation – Celebrations for the Parish**
- 25 **Councillor’s items-information only**
- 26 **The next Parish Council Meeting will be held on Monday 3<sup>rd</sup> April 2023 at 7.30pm in the upstairs Meeting Room, Village Hall, Hawkesbury Upton.**

*Members are reminded that the Council has no political affiliation and has a duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, age, religion, sexual orientation, marital status and any disability), Crime & Disorder, Health & Safety and Human rights.*

Signed .....  
Mrs Hazel Jones Hawkesbury  
Parish Clerk Date 28<sup>th</sup> February 2023