



Hawkesbury

PARISH COUNCIL

Notice is hereby given that the Meeting of
Hawkesbury Parish Council

will take place on Monday 4th October 2021 at 7:30pm in the upstairs meeting room of the Village Hall, High Street, Hawkesbury Upton

To optimise the meeting time Councillors are requested to read the Agenda and Minutes IN ADVANCE and to contact the Parish Clerk with any requests for clarification or further information.

Members of the Public and Press are welcome to join

Attendees

- 1 **To take apologies for absence**
- 2 **To record declaration of interest from members in any item to be discussed**
- 3 **Public Participation**
- 4 **Councillors to approve the following minutes**
 - **6th and 20th September 2021**
- 5 **Parish Clerk to update the Parish Council on previous actions**
- 6 **Councillor's items-information only**
- 7 **Record any Data Breaches from 6th September – 4th October 2021**
- 8 **District Councillors Report – Cllr Trull**
- 9 **20th November 2021 Open meeting Village Hall– Councillors to discuss and approve the following;**
 - **Format/Timing of the drop in/Teas & Coffees**

**Two Councillors to cover each topic, in preparation for the drop-in
Councillors to choose their preference from the following;**

- **Car parking issues**
- **Traffic Calming Measures**
- **CIL money**
- **Climate change**

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10.1 Planning application received from South Gloucestershire Council-to be considered by Councillors-

P21/04797/F	Bacon Cottage The Plain Hawkesbury Upton	Installation of replacement windows.
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10.2 To Note New Planning Decisions made by South Gloucestershire Council-full details of their decisions can be found on SGC's website-information only

P21/05386/TC A	The Cottage The Plain Hawkesbury Upton	Works to crown reduce 1 no. Yew tree to leave a height of 10.2m and radial spread of 7.7m. Tree situated within the Hawkesbury Upton Conservation Area	No objection
P21/03592/F	Little Badminton Farm Well Lane Little Badminton	Relevant demolition of open cart shed to facilitate re-location of existing access.	No Objection
P21/05389/F	The Cottage France Lane Hawkesbury Upton	Demolition of existing rear extension. Erection of single storey rear and side extension to form additional living accommodation.	Approve with Conditions
P21/05912/TC A	2 Hunters Mead Hawkesbury Upton	Works to fell 1 no. Apple tree, situated in the Hawksbury Upton Conservation area.	No Objection
P21/02943/F	Petty France Farm Petty France Badminton	Erection of first floor extension and a single storey front and side extension to form additional living accommodation, application of render and associated works	Withdrawn

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Finance

11.1 Bank Reconciliation as of 30th September 2021 to be checked and approved by a Councillor

11.2 Payments to be agreed and Cheques signed in accordance with the bank mandate

A Clerks Wages –

September – payment made on 20th September but £828.83

not advertised on the agenda
HMRC Jul/Aug/Sept – payment made on 20th £ 52.83
September 21 but not advertised on the agenda

- B G Chamberlain—Tree Stump treatment £ 44.96
- C Clerks Expenses July/Aug £ 41.50
- D Simon Harris-cemetery grass cutting 14th July, 2nd, £432.50
25th August, 8th and 22nd September
- E CPRE Membership-Councillors to discuss and £TBC
approve this year's donation

Donation of £150 to the Parish Council

11.3 Expenditure update as of 30th September 21

11.4 Additional signatory required-Councillor to approve a new signatory

- 12 **The Pool- removal of the Pile, Pigmy weed and monitoring over a period of two years update.**
- 13 **Cemetery Extension update**
- 14 **13.1 VE75 bench installation update**
- 15 **Climate Change Emergency-update from subcommittee.**
- 16 **Communication and Website update**
- 17 **The Queens Platinum Jubilee-No response from the advert placed in the Parish News-next step to be agreed by Councillors**
- 18 **Remembrance Sunday-Councillors to approve marshalling the High Street during the service on 14th November.**
- 19 **Christmas Light Switch on-Councillors to agree the purchase of new lights and an update regarding this year's Christmas tree**
- 20 **Ash Die Back-Councillors to respond to an email regarding the Parish Councils management of trees within the Parish and guidance to parishioners that may have ash die back trees in their garden.**
- 21 **The next Parish Council meeting will be held on Monday 1st November 2021 at 7.30pm in the upstairs meeting room of the Village Hall, High Street, Hawkesbury Upton.**

Members are reminded that the Council has no political affiliation and has a duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, age, religion, sexual orientation, marital status and any disability), Crime & Disorder, Health & Safety and Human rights.

Signed
Mrs Hazel Jones Hawkesbury
Parish Clerk Date
28th September 2021