

Hawkesbury Parish Council



Notice is hereby given that the Meeting of
Hawkesbury Parish Council

will take place on Tuesday 8th June 2021 at 7:30pm in the Village Hall,
High Street, Hawkesbury Upton

To optimise the meeting time Councillors are requested to read the Agenda and Minutes IN ADVANCE and to contact the Parish Clerk with any requests for clarification or further information.

Members of the Public and Press are welcome to join

Attendees

- 1 **To take apologies for absence**
- 2 **To record declaration of interest from members in any item to be discussed**
- 2A **Councillors to approve an appendix to the Standing Orders to allow an alternative day to hold a meeting whilst restrictions remain in place with regards to face-to-face meetings and social distancing, due to the lack of venues in Hawkesbury to hold a Parish Council meeting**
- 3 **Public Participation**
- 4 **Councillors to approve the following minutes**
 - **19th April, 4th and 24th May 2021**
- 5 **Parish Clerk to update the Parish Council on previous actions**
- 6 **Councillor's items-information only**
- 7 **Record any Data Breaches from 4th May-8th June 2021**
- 8 **District Councillors Report – Cllr Trull**

Parish Clerk - Mrs Hazel Jones 2, Fox Close, Hawkesbury Upton, Badminton, South Gloucestershire, GL9 1EQ
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9 **Traffic Calming Measures-Councillors to discuss options for signs in the Village-public consultation to be considered, CIL money for funding.**

10 **10.1 Planning application received from South Gloucestershire Council-to be considered by Councillors-**

P21/03592/F	Little Badminton Farm Well Lane Little Badminton	Relevant demolition of open cart shed to facilitate re- location of existing access.
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10.2 To Note New Planning Decisions made by South Gloucestershire Council-full details of their decisions can be found on SGC's website-information only

P21/01288/LB	Lower Chalkley Farm King Lane Horton	Internal alterations to include the removal of partition wall in ground floor wc, removal of partition wall and cupboard from first floor bedroom and installation of new partition wall to loft floor	Approve with conditions
P21/00906/TR E	Yew Tree Bungalow High Street Hawkesbury Upton	Works to prune 1no. Yew Tree back to previous points, covered by Tree Preservation Order SGTPO 07/00 dated 16/01/2001	Approve with conditions
P21/01023/LB	2 The Tithe Barn High Street Hawkesbury Upton	External alterations to include replacement of large front double- glazed screen (approx. 4 x 4m)	Approve with Conditions
P21/01688/TC A	Cleeve House 24 Back Street Hawkesbury Upton	Works to fell 4no. conifers situated in the Hawkesbury Upton Conservation area.	No Objection
P21/02567/TC A	1 St Andrews High Street Hawkesbury Upton	Works to fell 1no. Ash tree situated in the Hawkesbury Upton Conservation Area	No Objection
P21/02572/TC A	Springhaven High Street	Works to crown reduce 1 no. Ash tree	No Objection

	Hawkesbury Upton	by 3m which is situated within the Hawkesbury Upton conservation area.	
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- 11 **Finance**
11.1 Bank Reconciliation as of 30th April and 31st May 2021 to be checked and approved by a Councillor
11.2 Payments to be agreed and Cheques signed in accordance with the bank mandate
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| A | South Gloucestershire Council Localism Service April May and June 2021 | £207.86 |
| B | ICO Data Protection Fee Direct Debit 28/6/21 | £ 35.00 |
| C | Simon Harris | £173.00 |
| D | Invoices approved at the 24th May 2021 meeting but not advertised on the agenda | |
| | Zurich Municipal - Insurance renewal | £492.66 |
| | ROSPA Annual Inspection -recreational field | £271.80 |
| | South Gloucestershire Council Localism grass cutting and dog bin | £207.86 |
| | Clerks Wages-May | £828.83 |
| | Iain Selkirk | £150.00 |
| E | Parish Clerk – Expenses May | £ |
- 11.3 Community Infrastructure Levy received £2869.71**
- 12 **The Pool-Councillors to discuss the possibility of levelling the mound slightly, for the habitat.**
- 13 **VE75 bench – Councillors to reconsider the area where this bench will be situated and to agree how the bench will be secured.**
- 14 **Climate Change Emergency-update from subcommittee.**
- 15 **Communication and Website update**
- 16 **The Pool-various options to be discussed and considered by Councillors**
- 17 **Projector for the Parish – Councillors to consider if the Parish Council could donate a projector to Parish**
- 18 **Parking in Hawkesbury Upton-Councillors to discuss the way forward - engage with parishioners/landowners for possible solutions.**
- 19 **5th Anniversary Gift from Hawkesbury Stores for the Parish-Councillors**

to put forward suggestions

- 20 **Internal Audit Report from Iain Selkirk**
- 21 **External Audit – Approval of Annual Audit by Council 2020/21**
 - **Annual Governance Statement 2020/21 to be approved by Councillors – to be signed by the Financial Officer and Chair**
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- 22 **External Audit – Approval of Annual Audit by Council**
 - **Accounting Statements to be approved and signed by both the Chair and Financial Officer**
- 23 **Parish Council’s Storage of documents-Councillors to discuss the way forward**
- 24 **Parish Councillor Vacancy – Councillors to discuss the way forward with regards to advertising the vacancy and closing date**
- 25 **Date of the next Parish Council meeting will be held on Tuesday 6th July 2021 in the Village Hall at 7.30pm**

Members are reminded that the Council has no political affiliation and has a duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, age, religion, sexual orientation, marital status and any disability), Crime & Disorder, Health & Safety and Human rights.

Signed
Mrs Hazel Jones Hawkesbury
Parish Clerk Date
1st June 2021