

Hawkesbury Parish Council



Notice is hereby given that the Annual General Meeting of
Hawkesbury Parish Council
will take place on Tuesday 4th May 2021 at 7:30pm by Zoom due to the
Coronavirus COVID-19 restrictions

ID 938 1124 4344 Password 990626

To optimise the meeting time Councillors are requested to read the Agenda and Minutes IN ADVANCE and to contact the Parish Clerk with any requests for clarification or further information.

Members of the Public and Press are welcome to attend

Present

- 1 **1.1 To Elect a Chair for the ensuing year and sign the declaration of acceptance**
 1.2 The Chair to sign the Declaration of Acceptance of Office
 1.3 Resignation of Councillor

- 2 **To take apologies for absence**

- 3 **3.1 To Elect a Vice Chair for the ensuing year and to sign the declaration of acceptance**

 3.2 Vice Chairman to sign the Declaration of Acceptance of Office

- 4 **To record declaration of interest from members in any item to be discussed**

- 5 **To adjourn to allow Public Participation**

- 6 **Councillors to be appointed for the following Membership of outside Bodies and subcommittees**
 - ALCA-to attend ALCA meetings and report back to the Parish Council
 - Hall Committee-to attend the Hall monthly meetings and report back

to the Parish Council

- Cemetery subcommittee-4 members of the Parish Council
- Clerks appraisal
- Responsibility of checking
 1. Monthly finance figures at the meeting
 2. Allotment Contract-annually
 3. Footpaths
 4. Risk Assessment to be completed and reported to the Parish Council
 5. Standing Orders/Financial Regulations-review these documents with the Clerk
 6. Decision to be made on the Bank Signatories

7 **Councillors to approve the following minutes**

- **19th April 2021**

8 **Parish Clerk to update the Parish Council on previous actions**

9 **Councillor's items-information only**

10 **District Councillors report information only**

11 **Record any Data Breaches from 19th April -4th May 2021**

12 **12.1 Planning application received from South Gloucestershire Council-to be considered by Councillors**

P21/02769/CL E	The Cottage Orange End Inglestone Common	The continued use of the barn as storage for hay, straw and equestrian/agricultural equipment.

14.2 To Note New Planning Decisions made by South Gloucestershire Council-full details of their decisions can be found on SGC's website-information only

P20/21559/F	Upton Magna 48 France Lane Hawkesbury Upton	Demolition of existing conservatory. Erection of a single storey rear extension and single storey front extensions to form additional living accommodation and bike store. Construction of raised terrace. (Amendment to previously approved scheme P19/11883/F)	Approve with conditions
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- 13 **Finance**
13.1 Bank Reconciliation as of 30th April 2021 to be checked and approved by a Councillor
13.2 Payments to be agreed and Cheques signed in accordance with the bank mandate
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|----------|------------------------|----------|
| A | 2commune | £2520.00 |
| B | Clerk's expenses-April | £TBC |
- 14 **Permissive Footpath from the Monument to Splatts Barn-Councillors to discuss this proposal**
- 15 **Annual Assembly date to be set by Councillors, original date of 26th April had to be cancelled.**
- 16 **VE Bench update**
- 17 **Insurance Policy due for renewal**
- 18 **The Pool-Councillors to discuss future plans on how the Parish Council intend to manage the Pool**
- 19 **Community infrastructure Levy-Cllr Hope**
- Consult with the parish how these funds should be spent
 - Suggestions to be discussed
- 20 **Climate Change Emergency update from Sub committee**
- No Mow May - SGC
 - Local Nature Action Plans
- 21 **VE75 Bench update**
- 22 **South Gloucestershire Council - Limited Community Governance Review**
- 23 **Date of the next Parish Council meeting will be held on Monday 7th June 2021 by zoom or an appropriate venue, at 7.30pm – ID number and password will be shown on the agenda and can be found on the Parish Council Website and noticeboards**

Members are reminded that the Council has no political affiliation and has a duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, age, religion, sexual orientation, marital status and any disability), Crime & Disorder, Health & Safety and Human rights.

Signed

Mrs Hazel Jones Hawkesbury
Parish Clerk Date
27th April 2021